



# University Grants Commission of Bangladesh

UGC Bhaban, Plot 18/A, Block-E, Agargaon, Sher-e-Bangla Nagar, Dhaka-1207

Web: [www.ugc.gov.bd](http://www.ugc.gov.bd)



বাংলাদেশ  
বিশ্ববিদ্যালয় মঞ্জুরী কমিশন

No. UGC/ICC/5.61/UGC-ADB/09/2017 (Part-1)/6264

Date: 25-07-2019

## OFFICE MEMORANDUM

**Subject: Approval for Attending the '8th International Skills Forum:Future of Skills and Jobs in the age of Digital Disruptions Manila, Philippines ( 27-29 August 2019)**

The Authority of the University Grants Commission of Bangladesh is pleased to grant Mr. Bishnu Mallick, Deputy Director, Strategic Planning, Quality Assurance (SPQA) Division, University Grants Commission of Bangladesh 05 (five) days Ex-Bangladesh leave with effect from 26 August 2019 to 30 August 2019 to attend the '8th International Skills Forum:Future of Skills and Jobs in the age of Digital Disruptions (27-29 August 2019) Manila, Philippines. Following terms and conditions will apply in this regard:

- Expenses related to his participation in the program will be borne by the Organizing Authority (ADB). The Government of Bangladesh or the University Grants Commission of Bangladesh will have no financial involvement in connection with this visit.
- He will not be provided with any part of his salary and allowances in foreign currency.
- The period of his stay abroad, including transit period will be treated as on duty.
- He will submit a report to the UGC within 15 days of his return.

With the approval of the competent authority,

Jesmin Pervin

Additional Director

International Cooperation and Collaboration

Email: [jesminugc.icc@gmail.com](mailto:jesminugc.icc@gmail.com)

Phone: +88-02-58160228

### Distribution :

Mr. Bishnu Mallick  
Deputy Director  
Strategic Planning, Quality Assurance (SPQA) Division  
University Grants Commission of Bangladesh  
Agargaon, Dhaka-1207.

No. UGC/ICC/5.61/UGC-ADB/09/2017 (Part-1)/6264

Date: 25-07-2019

### Copy for kind information and necessary action :

- H.E. Ambassador, Embassy of the Philippines, Plot 2, Block K, Road 8, Park Road, Baridhara, Dhaka-1212
- Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
- Joint Secretary (Admn.), UGC, Dhaka.
- Director, Hazrat Shahjalal (R.) International Airport, Dhaka.
- Private Secretary (Senior Assistant Secretary), Office of the Chairman, UGC, Dhaka.
- Chief Security Officer, Hazrat Shahjalal (R.) International Airport, Dhaka.
- Personal Officer, Office of the Secretary, UGC, Dhaka.
- Office Copy.
- Master Copy.

with request  
upload  
website

30/07/19  
25/07/19

in Rahman  
17/19

Md. Asaduzzaman

Senior Assistant Secretary, ICC

Government of the People's  
Republic of Bangladesh  
Ministry of Finance  
Economic Relations Division  
ADB Section-5  
Shere Bangla Nagar, Dhaka-1207  
www.erd.gov.bd

Record Number: 09.00.0000.127.10.001.17.224 Date: 17/7/2019

Subject: **8th International Skills Forum: Future of Skills  
and Jobs in the Age of Digital Disruptions  
Manila, Philippines (27-29 August 2019)-  
Invitation**

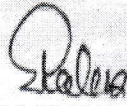
Reference: ADB's 6 November 2019 Dated Letter.

Dear Mr. Parkash,

With reference to ADB's letter of 30 June 2019 on the above subject, I would like to inform that Government of Bangladesh has nominated the following officer to participate in the workshop to be held during 27-29 August 2019 in Manila, Philippines.

Name and Designation	Office	Contact Details
Mr. Bishnu Mallick Deputy Director	Bangladesh University Grants Commission	Cell Phone: 01712634228 Phone : 58160241 E-mail: bishnu_mallick@yahoo.com

2. This is for your kind information and necessary action.

  
18-07-2019

SHABIKUNNAHAR SHARMIN

Senior Assistant Chief

Phone: 9119669

Email: ac-adb5@erd.gov.bd

Mr. Manmohan Parkash, Country Director,  
Asian Development Bank, Agargaon,  
Dhaka.